

# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 ISP | Tel: 01702 716288 council@leighonseatowncouncil.gov.uk | www.leighonseatowncouncil.gov.uk Chairman: Cllr Paul Gilson | Vice Chairman: Cllr Andrew Wilkins

Town Clerk: Helen Symmons PSLCC



Members are requested to attend an online meeting of the **PLANNING, HIGHWAYS AND LICENSING COMMITTEE** of Leigh-on-Sea Town Council on **Tuesday 15<sup>th</sup> December 2020** commencing at **7.30 pm**.

In accordance with Paragraphs 7 & 10(2) (b) of Schedule 12A of the Local Government Act 1972 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to a meeting of Leigh-on-Sea Town Council, to be held online on Tuesday 15<sup>th</sup> December 2020 commencing at 7.30pm when it is hoped to transact the following business.

All participants are requested to enter the waiting room between 7.15 and 7.25 pm, ready for the meeting to commence at 7.30 pm.

To join the meeting:

Either click on this link

https://us02web.zoom.us/j/2840165282?pwd=MVhpYnVNODBzSXk5U1hqUIFZKzJDZz09

or use the Zoom App on your device and input:

Meeting ID: 284 016 5282

Password: 1996

Or you can phone dial into the meeting audio using one of the phone numbers:

#### One tap mobile

+442034815237,,2840165282#,,,,0#,,1996# United Kingdom +442034815240,,2840165282#,,,,0#,,1996# United Kingdom

## Dial by your location

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

Meeting ID: 284 016 5282

Password: 1996

Members of Council and members of the public are reminded that the meeting may be recorded by the Town Clerk in both audio and video to assist with the recording of Council minutes.

#### Committee Membership

Cllrs: Doug Cracknell (Chairman), David Bowry, Vinice Cowell, Anita Forde, Paul Gilson, Alan Hart, Damian O'Boyle and Andy Wilkins

Helen Symmons

Helen Symmons PSLCC Town Clerk 10<sup>th</sup> December 2020

Any member who is unable to attend the meeting should send their apologies before the meeting

# **AGENDA / BUSINESS TO BE TRANSACTED**

- APOLOGIES FOR ABSENCE
- 2. DECLARATION OF MEMBERS' INTERESTS
- 3. APPROVE MINUTES OF LAST MEETING 24th November 2020
- 4. PUBLIC REPRESENTATIONS
- CONSERVATION AREA APPRAISALS CONSULTATION

There are currently 14 designated Conservation Areas in Southend Borough. Southend Borough Council (SBC) wants views on the draft Conservation Area Appraisals that have been produced for these areas. Feedback will help SBC understand views on the Appraisals, the Conservation Areas themselves and whether there is anything else to consider in terms of relevant local history.

The Council is now consulting on the Conservation Area Appraisals for these 14 Conservation Areas. Councillors can find information relating to each Conservation Area at the below link with the survey. SBC advise you have a look at the draft Conservation Area Appraisal document before taking the survey, these can be found in the documents section at the right of the page.

Councillors are requested to look at the documentation prior to the meeting which can be found at -https://yoursay.southend.gov.uk/conservation-area-appraisals-consultation.

It is **RECOMMENDED** that the committee discuss and complete the surveys at the next Planning, Highways and Licensing meeting on the 5<sup>th</sup> January 2021.

The surveys will close on Friday 22<sup>nd</sup> January 2021.

- 6. LICENSING APPLICATIONS
  - a) 20/02351/LAPREM

## THE BURGER BAR, 1075 LONDON ROAD, LEIGH-ON-SEA, SS9 3JP

Application for a new premises licence to supply alcohol on and off the premises daily between 08:00 to 22:00.

b) 20/02419/LAPREM

# BIRDWOOD, 125 LEIGH ROAD, LEIGH-ON-SEA, SS9 1JH

Application for a new premises licence to supply Alcohol both on and off the premises daily between 08:00 to 23:00. And provide the provisions of Late-Night Refreshments daily until 23:30hrs

## 7. LICENSING APPLICATIONS CONSIDERED UNDER DELEGATED AUTHORITY

Due to the date of the next available meeting the Town Clerk in consultation with the Chairman of the Planning, Highways & Licensing Committee made the following delegated decisions relating to licensing consultations under Standing Order 3O. The Committee were invited to send in their comments but none were received within the time frame.

### THE MAYFLOWER, 5-6 HIGH STREET, APPLICATION TO VARY PREMISES LICENCE

After further representations and negotiations were received from 21st Century Licensing our objection was withdrawn.

#### BACARO LEIGH LTD 41 BROADWAY, LEIGH-ON-SEA, SS9 1PA

After further representations and negotiations were received from 21<sup>st</sup> Century Licensing our objection was withdrawn.

8. PLANNING APPLICATIONS – Application plans can be viewed at the Southend Borough Council planning portal, by clicking on the application address.

a) LOS/20/0247 SOS/20/01962/FULH **(THAMES WARD)** 

246 WESTERN ROAD, LEIGH-ON-SEA, ESSEX, SS9 2QY

Hipped to gable roof extension with dormer to rear to form habitable accommodation in the loftspace, install rooflight to front

b) LOS/20/0248 SOS/20/01918/FULH (ST.CLEMENTS WARD)

6 QUEENS ROAD, LEIGH-ON-SEA, ESSEX, SS9 1BA

Erect single storey side/rear extension

c) LOS/20/0249 SOS/20/01953/FULH (BONCHURCH WARD)

23 EASTWOOD ROAD, LEIGH-ON-SEA, ESSEX, SS9 3AJ

Erect detached double garage to front

d) LOS/20/0250 SOS/20/01952/FULH **(BONCHURCH WARD)** 

23 EASTWOOD ROAD, LEIGH-ON-SEA, ESSEX, SS9 3AJ

Install dormer to rear with recessed balcony to form habitable accommodation in the loftspace, erect new porch to front, convert garage into habitable accommodation and alter elevations

e) LOS/20/0251 SOS/20/01948/FULH (HIGHLANDS WARD)

48 VARDON DRIVE, LEIGH-ON-SEA, ESSEX, SS9 3SR

Erect single storey rear extension, hipped to gable roof extension with dormer to front, dormer to rear with juliet balcony and convert loft in to habitable accommodation

f) LOS/20/0252 SOS/20/01862/FULH **(ST. CLEMENTS WARD)** 

69 BROADWAY, LEIGH-ON-SEA, ESSEX, SS9 1SE

Install external extract and noise dampening ventillation system to rear (retrospective)

g) LOS/20/0253 SOS/20/00893/FUL (ST. CLEMENTS WARD)

27 HIGH STREET, LEIGH-ON-SEA, ESSEX, SS9 2EN

Install black powder coated metal fixed frame with retractable awning and sliding glass screens to south elevation and sliding doors to the east and west elevations

h) LOS/20/0254 SOS/20/01973/TCA (THAMES WARD)

26 CANVEY ROAD, LEIGH-ON-SEA, ESSEX, SS9 2NN

Annual maintenance pruning of three maple trees in back garden (Application for works to a Trees within a Conservation Area)

i) LOS/20/0255 SOS/20/01908/FUL (ST. CLEMENTS WARD)

MARINERS COURT 125 – 127 BROADWAY, LEIGH-ON-SEA, ESSEX, SS9 1PG

Alter front elevation to remove existing lobby and relocate fixed timber panel to front

j) LOS/20/0256 SOS/20/01942/CLP **(ELMS WARD)** 

22 CRANLEIGH DRIVE, LEIGH-ON-SEA, ESSEX, SS9 1SY

Erect dormer to rear to form habitable accommodation in loftspace and replace existing roof to rear extension (Certificate of Lawful Development - Proposed)

k) LOS/20/0257 SOS/20/01951/CLP (HIGHLANDS WARD)

20 OLIVE AVENUE, LEIGH-ON-SEA, ESSEX, SS9 3PR

Hip to gable roof extension, dormer to rear to form habitable accommodation in roofspace, rooflights to front (Lawful Development Certificate-Proposed)

I) LOS/20/0258 SOS/20/01901/GPDE (HIGHLANDS WARD)
137 HIGHLANDS BOULEVARD, LEIGH-ON-SEA, ESSEX, SS9 3TH

Erect single storey rear extension, projecting 4.65m beyond the existing rear wall of the dwelling, 3m high to eaves and with a maximum height of 3m

m) LOS/20/0259 SOS/20/02015/TPO (HIGHLANDS WARD)

PORCHESTER COURT CHALKWELL PARK DRIVE, LEIGH-ON-SEA, ESSEX, SS9 3TH

Reduce by 2.5m and reshape all round to balance two Tilia (Lime) Trees (T1 and T2), reduce by 1.5

- 2m and reshape all round to balance three Tilia (Lime) Trees (T3, T4 and T6), reduce sides by 1 1.5m to reshape two Tilia (Lime) Trees (T5 and T7), reduce by 1.5m to shape one Prunus avium

(Cherry) tree (T8), on Leigh Road boundary and reduce by 1.5m and shape one Sorbus aucuparia

(Rowan) tree (T9) on Pall Mall boundary (Work to Trees covered by a Tree Preservation Order)

n) LOS/20/0260 SOS/20/01994/FUL (LEIGH ROAD WARD)

FLAT 3 82 UNDERCLIFF GARDENS, LEIGH-ON-SEA, ESSEX, SS9 1ED

Convert two existing flats (numbers 2 and 3) into one duplex flat

o) LOS/20/0261 SOS/20/01901/GPDE (THAMES WARD)

15 CANVEY ROAD, LEIGH-ON-SEA, ESSEX, SS9 2NN

Replace existing garden gate to front

p) LOS/20/0262 SOS/20/01938/FULH (HIGHLANDS WARD)

4 RONALD HILL GROVE, LEIGH-ON-SEA, ESSEX, SS9 2JB

Extend existing vehicle crossover onto Ronald Hill Grove

q) LOS/20/0263 SOS/20/01997/FULH (HIGHLANDS WARD) 56 HIGHLANDS BOULEVARD, LEIGH-ON-SEA, ESSEX, SS9 3TH Erect single storey rear extension, convert existing garage into habitable accommodation and alter elevations

r) LOS/20/0264 SOS/20/01989/FUL (LEIGH ROAD WARD)

204 LEIGH ROAD, LEIGH-ON-SEA, ESSEX, SS9 1BS

Install extraction ducting and flues to roof (Part-retrospective)

s) LOS/20/0265 SOS/20/01970/FUL (HIGHLANDS WARD)

LAND REAR OF 26-30 LIME AVENUE, LEIGH-ON-SEA, ESSEX, SS9 3PA

Erect two bungalows to rear of 26 and 30 Lime Avenue with amenity space to rear and install additional vehicular access to front of 30 Lime Avenue (Amended proposal)

t) LOS/20/0266 SOS/20/02005/FULH (THAMES WARD)

7 DYNEVOR GARDENS, LEIGH-ON-SEA, ESSEX, SS9 2RG

Demolish garage, erect two storey side extension

u) LOS/20/0267 SOS/20/02031/TPO (HERSCHELL WARD)

4 HAZEL CLOSE, LEIGH-ON-SEA, ESSEX, SS9 2UG

Fell one oak tree (T1 – TPO) to rear (work to trees covered by a tree preservation order)

v) LOS/20/0268 SOS/20/02019/FULH (LEIGH ROAD WARD)
61 HIGHCLIFF DRIVE, LEIGH-ON-SEA, ESSEX, SS9 1DQ
Erect single storey rear extension.

w) LOS/20/0269 SOS/20/02039/FULH (THAMES WARD)

5 THAMES CLOSE, LEIGH-ON-SEA, ESSEX, SS9 2XF

Erect single storey side/rear extension.

x) LOS/20/0270 SOS/20/02040/FULH (THAMES WARD)

12 MEDWAY CRESCENT, LEIGH-ON-SEA, ESSEX, SS9 2UY

Erect single storey side/rear extension with roof lantern and raised patio to rear.

y) LOS/20/0271 SOS/20/01982/FULH (THAMES WARD)

111 WESTERN ROAD, LEIGH-ON-SEA, ESSEX, SS9 2PB

Erect single storey rear extension.

z) LOS/20/0272 SOS/20/02064/FULH (ST JAMES WARD)

46 MADEIRA AVENUE, LEIGH-ON-SEA, ESSEX, SS9 3EB

Erect single storey side and rear extensions, form roof extension with dormers to front and rear and alter elevations (amended proposal)